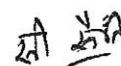


**Delegation of Powers- Credit Operations Department Functions (2019-20)**

S. No.	Subject	Delegation
<b>A</b>	<b>Sanction of Financial Assistance</b>	
	As approved in extant General Lending Policy	
<b>B</b>	<b>Post Sanction</b>	
<b>I</b>	<b>Terms &amp; Conditions for Sanctioned Assistance</b>	
1	Issuance of LOI	DGM/ GM (Credit)
2	Extension of time beyond the period mentioned in LOI for acceptance of Terms & Conditions and for execution of Loan Agreement	Within validity period of sanction as mentioned in the extant General Lending Policy: CGM (Credit) on the recommendation of GM (Credit) & RO Head (wherever applicable) with report to Senior most ED. Beyond time period mentioned in extant General Lending Policy: Applicable Sanctioning Authority
3	Extension of Validity Period of sanction	Within validity period of sanction as mentioned in the extant General Lending Policy: CGM (Credit) on the recommendation of GM (Credit) & RO Head (wherever applicable) with report to Senior most ED. Beyond time period mentioned in extant General Lending Policy: Applicable Sanctioning Authority
4	Extension of tenure of the loan	Applicable Sanctioning Authority


S. No.	Subject	Delegation
5	(a) Concession in stipulated rate of interest as per extant card rate  (b) Concession in stipulated rate of interest below card rate	Upto card rate: MD & CEO on the recommendations of the Committee consisting of Two Senior most EDs and CGM (Credit) with report to EC.  below card rate: upto 50 basis points: CIC with report to EC beyond 50 basis points: EC
6	Extension of time from expiry of time period stated in the LoI, for availability/drawdown of sanctioned loan	Upto 4 months for short-term loans (STL), upto 6 months for all other loans and for all consortium lending cases: MD&CEO on the recommendations of the Committee consisting of Two Senior most EDs and CGM (Credit) with report to EC. Beyond 4 months for STL and beyond 6 months for all other loans: Applicable Sanctioning Authority
7	Relaxation in Pre Disbursement Conditions of routine nature such as extension in time for opening of escrow account, conducting site visit, extension of time for obtaining CIRs, extension of time for furnishing PDCs, endorsement of insurance policies in IFCI's name etc.	Approval by Committee consisting of two senior most EDs and CGM (Credit) as its members with report to MD&CEO.

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S. No.	Subject	Delegation
8	Approval for change in end use/usage of sanctioned loan	All loans except project loans: MD& CEO on the recommendations of the Committee consisting of Two Senior most EDs and CGM (Credit) with report to EC.  Project loans: Sanctioning Authority
9	Relaxation in terms of sanction in line with the extant General Lending Policy/Lending Operations: Instructions	Approval by Committee consisting of Two Senior most EDs and CGM (Credit) with report to MD & CEO.
<b>II</b>	<b>Disbursement of Sanctioned Assistance</b>	
1	Dilution in set of Core conditions	Applicable Sanctioning Authority with a report to next higher authority
2	Disbursement of loan /Approval for Issuance of LCN/ Letter of Comfort	First Disbursement/issuance: MD&CEO on the recommendations of the Committee consisting of Two Senior most EDs and CGM (Credit).  Subsequent Disbursements/issuances: Approval by Committee consisting of Two Senior most EDs and CGM (Credit) with report to MD & CEO
3	Conversion of NFB Limits into FB facility/Sanction of payments under guarantees devolvement in case of underwriting issued by IFCI in the event of defaults by the assisted concerns	CGM (Credit) on the recommendation of GM (Credit) & RO Head (wherever applicable) with report to Senior most ED.

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S. No.	Subject	Delegation
<b>III</b>		<b>Follow up Matters</b>
<b>(a)</b>	<b>Relaxation/deletion of standard/ other conditions in loan/ underwriting agreements/other documents</b>	
1	Approval of appointment of concurrent auditors/ consultants / special auditors with scope of work/ TEV Consultants/Rating agency/LIE	CGM (Credit) on the recommendation of GM-Credit & RO Head (wherever applicable) with report to Senior most ED.
2	Appointment of valuers from IFCI approved panel	RO Head (Wherever applicable)/ GM (Credit) with report to CGM (Credit).
3	Appointment of valuer empanelled with Public Sector Bank for valuation (where services of IFCI empanelled valuers are not available)	GM (Credit)/RO Head, wherever applicable, with report to CGM (Credit)
4	Payment to valuers and other consultants	RO Head (Wherever applicable)/ GM (Credit)
5	Operating escrow accounts of borrowers	Dealing official/ DGM and RO Head (wherever applicable)/ GM (Credit) with Quarterly report to CGM (Credit)
6	Relaxation /modification/waiver of terms of sanction (not covered elsewhere in DoP) for cases fully disbursed.	MD&CEO on the recommendations of the Committee consisting of Two Senior most EDs and CGM (Credit) with report to EC.

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S. No.	Subject	Delegation
7	Release of excess shares where the security cover is more than the stipulated cover or Release of mortgaged property/land where the security cover is more than the stipulated cover or Release of excess DSRA/any other excess security.	Senior most ED on the recommendation of the Committee of CGM (Credit), GM-Credit & RO Head (wherever applicable).
8	Payment of upfront fee pro rata for disbursement on request of the company	MD&CEO on the recommendations of the Committee consisting of Two Senior most EDs and CGM (Credit) with report to EC.
9	Request for time for payment of interest and principal not exceeding 30 days (other than reschedulement) from the due date	CGM (Credit) on the recommendation of GM-Credit & RO Head (wherever applicable) with report to Senior most ED.
10	Request for time for payment of interest and principal (without changing the tenure) for period exceeding 30 days and/or revision thereof, (other than reschedulement) from the due date	Approval by Committee consisting of Two Senior most EDs and CGM (Credit) with report to MD&CEO.
11	Relaxation in notice period for prepayment	Approval by Committee consisting of Two Senior most EDs and CGM (Credit) with report to MD&CEO.

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S. No.	Subject	Delegation
12	Relaxation in payment of prepayment premium	MD&CEO on the recommendations of the Committee consisting of Two Senior most EDs and CGM (Credit) with report to EC. (reporting on half yearly basis to EC)
13	Approval of spread reset / Exercise of put option/ any other prepayment option	MD&CEO on the recommendations of the Committee consisting Two Senior most EDs and CGM (Credit) with report to EC.
14	Approval for declaration of dividend by assisted concern in excess of the maximum rate stipulated in loan agreement or otherwise	CGM (Credit) on the recommendation of GM-Credit & RO Head (wherever applicable) with report to Senior most ED.
15	Approval regarding amendments in Memorandum/ Articles of Association/ Bye laws of an assisted company	MD&CEO on the recommendations of the Committee consisting Two Senior most EDs and CGM (Credit) with report to EC.
16	Change in the manner of appropriation of prepayment on the request of the company	MD&CEO on the recommendations of the Committee consisting of Two Senior most EDs and CGM (Credit) with report to EC.
17	Modification of repayment schedule in proportion to the disbursement and as per the sanction terms	Approval by Committee consisting of Two Senior most EDs and CGM (Credit) with report to MD&CEO.

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(b)	Other Follow Up Matters	
1	<p>Cancellation of assistance remaining unavailed after one year, from the last date of disbursement or earlier at the request of the borrower or expiry of the validity period or otherwise</p> <p>Or</p> <p>Part cancellation of sanctioned amount to maintain stipulated security cover</p>	<p>CGM (Credit) on the recommendation of GM-Credit &amp; RO Head (wherever applicable) with report to Senior most ED.</p>
2	<p>Appointment/withdrawal of officials/non-officials of IFCI as nominee directors on the Board of assisted concern</p> <p>Withdrawal of Officials/ non-officials of IFCI as Nominee Directors on the Board of assisted concern in the cases where No Dues Certificate has been issued.</p>	<p>MD&amp;CEO on recommendation of CGM (Credit) in consultation with Nominee Director Cell.</p> <p>ED (HR) on the recommendations of CGM (Credit) in consultation with Nominee Director Cell with report to MD&amp; CEO.</p> <p>(As per extant delegation of power w.r.t. HR)</p>
3	<p>Change in DCCO along with consequential changes thereon</p>	<p>Where IFCI is sole lender : Applicable Sanctioning Authority</p> <p>For Consortium Cases: MD&amp;CEO on the recommendations of the Committee consisting of Two Senior most EDs and CGM (Credit) with report to EC.</p>

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4	Permission to change the promoter's contribution from the originally envisaged amount at the time of sanction.	If DER is deteriorating: Applicable Sanctioning Authority  If DER is improving: CGM (Credit) with report to Senior most ED.
5	Capping default interest & liquidated damages @3% (For accounts wherein higher penal interest/LD is stipulated in the Loan Agreements)	Approval by Committee consisting of Two Senior most EDs and CGM (Credit) with report to MD&CEO.
6	Closure of Credit Audit Report	Senior most ED on the recommendation of the Committee of CGM (Credit), GM (Credit) & RO Head (wherever applicable).

c)	Security Related Matters	
1	Appropriation of funds in Debt Service Reserve Account (DSRA)/ Fixed Deposit with lien marked in IFCI's favour towards overdues	Approval by Committee consisting of Two Senior most EDs and CGM (Credit) with report to MD&CEO.
2	Change/Substitution in Security (including Interim Security) without dilution in security cover	CGM (Credit) on the recommendation of GM-Credit & RO Head (wherever applicable) with report to Senior most ED.
3	Changes in / substitution of security from the originally proposed security with dilution in security cover	Cases where the diluted security cover is not below the stipulated security cover as per extant General Lending Policy : MD&CEO on the recommendations of the



		<p>Committee of Two Senior most EDs and CGM (Credit) with report to Applicable Sanctioning Authority</p> <p>Cases other than above :</p> <p>Cases sanctioned by CIC: MD&amp;CEO on the recommendations of the Committee of Two Senior most EDs and CGM (Credit) with report to EC.</p> <p>Cases sanctioned by EC/ Board : Applicable Sanctioning Authority</p>
4	Ceding of pari-passu charge/ second charge on the assets of an assisted concern in favour of banks/ other institutions without dilution in stipulated security cover	Approval by Committee of Two Senior most EDs and CGM (Credit) with report to MD&CEO.
5	Permission to shift any machinery / equipment from one mortgaged premises to other mortgaged premises	CGM (Credit) on the recommendation of GM (Credit) & RO Head (wherever applicable) with report to Senior most ED.
6	Permitting the assisted company to issue guarantees in favour of their subsidiaries and others not covered in the sanction terms	MD&CEO on the recommendations of the Committee consisting of Two Senior most EDs and CGM (Credit)
7	<p>Issuance of NDC/NOC and Release of Securities/ Return of Title Deeds/ Documents after all the money have been repaid and account is closed.</p> <p>Release of corporate/personal guarantee on payment of outstanding dues.</p>	RO Head (wherever applicable)/ GM- Credit with report to CGM (Credit)

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8	Permission to sell/ not to sell/ discontinue selling of listed/unlisted shares held as security	MD&CEO on the recommendation of Share Sale Committee consisting of Two Senior most EDs and CGM (Credit)
9	Permission to let out or lease out any part of the mortgaged assets as also to hire machinery/ equipment from others for installation and use on the mortgaged assets	CGM (Credit) on the recommendation of GM-Credit & RO Head (wherever applicable) with report to Senior most ED.
10	To approve extension of redemption period in case of redeemable preference shares	MD&CEO on the recommendations of the Committee of Two Senior most EDs and CGM- Credit with report to EC
11	Issue of letter of authority for creation of joint equitable mortgage	GM (Credit)/ RO Head (wherever applicable) with report to CGM (Credit)
12	Permission for extension of time in creation of security (over and above the time given at the time of sanction)	MD&CEO on the recommendations of the Committee of Two Senior most EDs and CGM (Credit) with report to EC for the cases sanctioned by CIC/EC Board of Directors for the cases sanctioned by Board.
13	Deputation of representative / observer to attend the meetings of the Board of Directors and shareholders and other meetings of assisted concerns and granting approval for conducting AGMs/EGMs on short notice	RO Head (wherever applicable)/ GM (Credit) with report to CGM (Credit)
14	Appointment /re-appointment of IFCI's officers as Chairman/ MD/ ED/ WTD of an assisted concern and terms and conditions thereof	MD&CEO on the recommendations of the Committee of Two Senior most EDs and CGM (Credit) with report to EC

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15	Change in security trustee without change in security cover/terms	RO Head (wherever applicable)/ GM (Credit) with report to CGM (Credit)
16	Release of physical shares and permitting time for subsequent pledge back after de-matting	CGM (Credit) on the recommendation of GM (Credit) & RO Head (wherever applicable) with report to Senior most ED.
17	Approval for change in the escrow mechanism	Approval by Committee consisting of Two Senior most EDs and CGM (Credit) with report to MD&CEO.
18	Levy of penal interest for non-creation of security including DSRA	MD&CEO on the recommendations of the Committee consisting of Two Senior most EDs and CGM (Credit) with report to EC.
19	Granting of time for filing CHG-1 for corporate guarantee and for CERSAI entry	MD&CEO on the recommendations of the Committee consisting of Two Senior most EDs and CGM (Credit)

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(d)	Other relaxations/approvals	
1	Withdrawal of unsecured loans / deposits which are subject matter of restriction by the institutions or variation in terms thereof	MD&CEO on the recommendations of the Committee of Two Senior most EDs and CGM (Credit) with report to EC
2	Permission for pledge / disposal / transfer of shareholdings of promoters / directors etc., beyond the level stipulated in sanction terms	MD&CEO on the recommendations of the Committee of Two Senior most EDs and CGM (Credit) with report to EC
3	Approval in respect of allotment of shares to FIIs and preferential allotment to promoters	MD&CEO on the recommendations of the Committee of Two Senior most EDs and CGM (Credit) with report to EC
4	Waiver of payment of additional interest/ penal interest/ liquidated damages, other charges/fees etc.	MD&CEO on the recommendations of the Committee of Two Senior most EDs and CGM (Credit) with report to EC
5	Review of - Progress reports - Balance sheets - Inspection reports - Concurrent Audit reports - other operational reports	RO Head/ GM (Credit) with report to CGM- Credit
6	Acceptance of the valuation report, together with acceptance format, shall be submitted to HO for acceptance.	Valuation Acceptance Committee comprising of 3 GMs - 2 GMs from Credit Deptt. and senior most GM (Recovery) with report to CGM- Credit. In case of unavailability of any

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		of the GMs, then the other GM- Recovery shall be the alternate member.  For RO cases, the concerned RO Head shall also be a member of the Committee.
7	Allowing time for obtaining IT permission u/s 281 of Income Tax Act, beyond time allowed by Sanctioning Authority	Up to 6 months from the time granted by sanctioning authority: CGM (Credit) on the recommendation of GM-Credit & RO Head (wherever applicable) with report to Senior most ED. More than 6 months from the time granted by sanctioning authority: MD&CEO on the recommendations of the Committee of Two Senior most EDs and CGM (Credit).
8	Refund/appropriation of excess amount of interest/guarantee commission/excess fees/commission and/or any other amount which is not due to IFCI but received from an assisted concern	CGM (Credit) on the recommendation of GM-Credit & RO Head (wherever applicable) with report to Senior most ED.
9	a. Extension of time for obtaining external credit rating (beyond the time period permitted at the time of sanction)  b. Resetting of spread on change in rating	MD&CEO on the recommendations of the Committee of Two Senior most EDs and CGM (Credit) with report to EC  MD&CEO on the recommendations of the Committee of Two Senior most EDs and CGM (Credit) with report to EC.
10	Aligning due dates of repayment of IFCI's loan with consortium lenders	RO Head (wherever applicable)/GM (Credit) with report to CGM (Credit)

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11	Allowing time for obtention of end use certificate beyond the time stipulated in LOI	MD&CEO on the recommendations of the Committee of Two Senior most EDs and CGM (Credit) with report to EC.
12	Issue of NOC for sale of flats/ shops/ units in mortgaged property in compliance with norms laid down in extant General Lending Policy: - 100% of the consideration for the flat/unit is to be routed through the escrow account charged to IFCI. - The security cover stipulated by IFCI to be maintained at all times.	RO Head (wherever applicable)/ GM- Credit with quarterly reporting to CGM (Credit)
13	Approval for NOC of mergers/ acquisitions/ amalgamation/ QIP/ IPO	MD&CEO on the recommendations of the Committee of Two Senior most EDs and CGM (Credit) with report to EC
14	NOC for withdrawal of external rating of assisted concern	CGM (Credit) on recommendation of GM (Credit) and RO Head (wherever applicable)
15	Recall of loan of standard cases	MD&CEO on the recommendations of the Committee of Two Senior most EDs and CGM (Credit) with report to EC
16	Refund/ appropriation of excess fees/ commission recovered by IFCI	CGM (Credit) with report to Senior most ED
17	Appointment of Nodal Officer (designated officer from IFCI who takes care of CIBIL related correspondence)	CGM (Credit)
18	Authorising employees of IFCI to access CIBIL database – Commercial Bureau and Consumer Bureau.	GM (Credit) with report to CGM(Credit)

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19	Withdrawal of rights to access CIBIL database from employees on transfer / resignation / termination of service – Commercial Bureau and Consumer Bureau	GM (Credit) with report to CGM (Credit)
20	Payment to CIBIL towards usage of database and annual fee for Corporate Membership of CIBIL.	
	Payment upto Rs.1 lakh	DGM (Credit) with report to GM (Credit)
	Payment beyond Rs.1.00 lakh and upto Rs.2 lakh	GM (Credit) with report to CGM (Credit)
	Payment beyond Rs.2 lakh	CGM (Credit) with report to Senior most ED
21	Payment to I-FIN / SHCIL towards Annual Maintenance Charges of Demat A/c, Charges for Pledge Creation, Pledge Invocation etc.	
	Payment upto Rs.1 lakh	DGM (Credit) with report to GM (Credit)
	Payment beyond Rs.1.00 lakh and upto Rs.2 lakh	GM (Credit) with report to CGM (Credit)
	Payment beyond Rs.2 lakh	CGM (Credit) with report to Senior most ED

**Note 1:** A Committee headed by MD & CEO with all Executive Directors (EDs) and all Chief General Managers (CGMs) as its members (comprising of atleast 3 members excluding MD & CEO) (also referred as Committee headed by MD), shall be the Competent Authority to approve any other matters any other terms not specifically listed in this Delegation of Powers for Credit Functions with report to EC.

**Note 2:** With respect to the Committee consisting of Two Senior most EDs, and Chief General Manager (Credit) and Share Sale Committee, (comprising of atleast 3 members), in the absence of any of the Committee members, the CGM (MIS, IRMD, MSIPS) shall be the alternate member.

**Note 3:** Wherever the matter involves legal issues, ED (Legal) will be a part of the Committee.

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